



4270 N. BLACKSTONE AVENUE, SUITE 212, FRESNO, CALIFORNIA 93726 PH. 559.485.1416 FAX 559.485.9109
INFO@FRESNOMETMIN.ORG WWW.FRESNOMETMIN.ORG

Interpretation Equipment Agreement

Name: _____ Organization: _____

Address: _____

Phone: _____ FAX: _____ Email: _____

Purpose of use (Brief description of event; include number of people attending and languages used):

Address where the equipment will be used: _____

of Receivers/headsets needed: _____ # of Transmitters needed: _____

Date and time to pick up: _____ Date and time to return: _____

Amount Being Donated: _____

(Please remember this equipment needs maintenance and they are very expensive to purchase and to maintain, please consider this when deciding the amount to donate. Thank You)

I, _____, representing _____
Name Organization

Assume responsibility for any damage or loss of Fresno Metro Ministry's interpretation equipment during the time that it is in my/our possession. I will ensure that the equipment is cared for in the appropriate way. I will ensure that all of the equipment we have checked out is accounted for. I will ensure that the equipment is used for its intended purpose – to facilitate communication among people who speak diverse languages.

If equipment is damaged or is lost during our use then we will reimburse Fresno Metro Ministry for the lost or damaged equipment at the current replacement value. Values are currently at: Transmitters \$600, receivers \$150 and headsets \$15 each.

Signature: _____ Date: _____

Please sign equipment back in to Metro when you return!

Equipment was returned (Please Sign): _____ Date: _____

Please Print Name: _____ Metro Staff Init.: _____